

The Writing Process

Pre-Writing

- Choose a topic.
- Think about your paragraph.
- Use a graphic organizer to plan your paragraph (teacher will help).

Writing

- Think of a good first sentence.
- Skip lines on your paper.
- Write 4-6 more sentences about the first sentence.
- Write a summary/closing sentence to end your paragraph.

Revising and Editing

- Read your paragraph to yourself and to a friend.
- Spelling?
- Capital letters?
- End marks?
- Makes sense?
- Different words?
- Fix what needs to be fixed.

Writing Checklist

- Complete the “Writing Checklist” with a teacher.
- Listen to the teacher’s suggestions.

Get Ready to Publish

- Type your paragraph into Word. (Do not change the font or add pictures!)
- Fix your paragraph – use the teacher’s suggestions.
- When done, let the teacher check your work again.

Publish

- Change the font and size. (You must be able to read it – and not all capital letters)
- Add an appropriate picture.
- Ask the teacher before you print.
- Print two pages (for your binder and to take home)
- Read your paragraph to a friend, group, or post it.

In Your Binder

- Put your handwritten copy.
- Put the “Writing Checklist”.
- Put your final copy.